

**Rochelle Park Board of Education
Executive Session 6:00 P.M.
Public Meeting-7:00 P.M.
June 14, 2018**

- I. Call to Order**
- II. Roll Call**

Board Member	Present	Absent
Mr. Matt Trawinski, Vice President		
Mr. Scott Kral		
Mrs. Dimitria Leakas		
Mrs. Geraldine Minichetti		
Mr. Gerard Sorrentino		
Ms. Layla Wuthrick		
Mrs. Teresa Judge-Cravello, President		

Others present:

- Dr. Geoffrey W. Zoeller, Jr., Superintendent of Schools
- Mrs. Cara Hurd, Director of Curriculum & Instruction
- Mr. Brian Cannici, Principal
- Mr. Joseph DeGrazio, Building and Grounds Supervisor
- Mrs. Ellen Kobylarz, Board Secretary

III. Executive Session Announcement (if needed) The Board will reconvene in Public Session at approximately 7:00 P.M.

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

Personnel, Contractual, and Litigious Matters.

NOW HEREOFRE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC

Motion by _____, seconded by _____, to close the Executive Session and enter the Work Session at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC

IV. Work Session

Board Member discussion session.

Motion by _____, seconded by _____, to enter the regular meeting agenda ___P.M.

Roll Call

MT SK DL GM GS LW TJC

V. Flag Salute

VI. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that”
“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

- VII. Student Awards & Recognition- Art Students**
- VIII. Principal’s Report**
- IX. Superintendent’s Report**
- X. Director of Curriculum & Instruction’s Report**
- XI. Building & Grounds Supervisor Report**
- XII. Reports – Board Committee Reports**

2018 School Year

Committees	Chairperson	Co-Chairperson
Personnel/Negotiations	Gerard Sorrentino	Matt Trawinski, Teresa Judge Cravello
Business, Finance, and Transportation	Teresa Judge Cravello	Scott Kral, Matt Trawinski
Curriculum, Instruction, Assessment, and Technology	Dimitria Leakas	Geraldine Minichetti, Layla Wuthrick
Special Education	Layla Wuthrick	Dimitria Leakas, Geraldine Minichetti
School & Community Relations	Geraldine Minichetti	Layla Wuthrick, Teresa Judge Cravello
Building/Grounds/Safety	Matt Trawinski	Scott Kral, Gerard Sorrentino
Policy/ Legislative	Scott Kral	Teresa Judge Cravello, Gerard Sorrentino

Board Liaison Assignments:

Joint Boards- Dimitria Leakas
NJ/BC School Boards- Geraldine Minichetti
Municipality-Teresa Judge Cravello

XIII. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers’ list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals).The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker’s statement will be limited to five (5) minutes in duration. The Public Forum will be limited to thirty minutes in duration.

Motion by _____, seconded by _____, to open public comment at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC

Motion by _____, seconded by _____, to close public comment at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC

XIV. Items for Board Action-Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

ROUTINE MATTERS RESOLUTIONS R1-R4

POLICY #0168- APPROVALS OF BOARD MINUTES

R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:

May 10, 2018	Caucus Meeting & Executive Sessions I, II
May 17, 2018	Regular Meeting & Executive Sessions I, II
June 5, 2018	Special Meeting & Executive Session

POLICY#5200 ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of May 2018 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	491		1-PK
Hackensack H.S.	140		
Academies/Technical Schools	17		
Totals			

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	10783	Possible Days	1166
Days Present	10309	Days Present	1116
Days Absent	474	Days Absent	50
% Present	95.6%	% Present	95.7%

% Absent 4.4%

% Absent 4.3%

POLICY #8420 EMERGENCY & CRISIS SITUATIONS

R3. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of May 2018 for the Rochelle Park School District.

Fire Drill- May 21, 2018
Security Drill- May 31, 2018

POLICY #5512.01 HARRASSMENT INTIMIDATION AND BULLYING

R4. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for May 2018 on behalf of the Rochelle Park School District.

May 2018

Reported Cases: 0
Number of Cases open: 0
Number of Cases closed: 0
Number of Incidents determined to be HIB: 0
Suspensions: 0

R5. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the following Job Descriptions:

Playground/Cafeteria Aide
Speech Language Specialist
School Social Worker
Summer Enrichment Program Coordinator

R6. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the following field trip request:

Mrs. Hani, Ms. Fernandes, Mrs. Sobek, Mrs. Gerber, and Mrs. Antista to accompany the Kindergarten class to "Imagine that!" on June 20, 2018 for a cost of \$22.65 per student to be borne by the parents.

Ms. Hughes and Mrs. Sacco to hold an animal and plant program in the gym for the ESL, and Gifted /Talented students at a cost of \$6.00 to be borne by the parents.

R7. RESOLVED: on the recommendation of the Superintendent the Board of Education approve the following placements.

CASE # 638675906

CLASSIFICATION: Autistic

PLACEMENT: New Bridges- Bergen County Special Services

EFFECTIVE: 7/1/18

TUITION: \$78,000

AIDE: \$250/day

RELATED SERVICE: Occupational Therapy 1x/week, Speech 3x/week, included in tuition

TRANSPORTATION: Region V

ESY: Yes, \$7,800

AIDE FOR ESY: yes

CASE # 9457382021

CLASSIFICATION: Multiply Disabled

PLACEMENT: Ridgewood Public School

TUITION: \$369.59 per day

RELATED SERVICES:

Speech and Language Therapy Individual 3x20mins per week @98/hr

Speech Group 1x 30mins per week @98/hour

Occupational Therapy Individual 1x30 mins per week @101/hr

Occupational Therapy Group 1x30mins per week @101/hr

Physical Therapy Individual 2x/30 mins per week @ 107/hr

AIDE: shared aide @ 155.25/day

TRANSPORTATION: Not applicable

ESY: Yes

CASE # 7526788241

CLASSIFICATION: Autistic

PLACEMENT: River Dell

EFFECTIVE: 7/1/18

TUITION: \$26, 442.00

AIDE: shared aide

RELATED SERVICE: Speech consultation 30 min/month, occupational therapy consultation 30 min/month

TRANSPORTATION: Region V

ESY: Yes

AIDE FOR ESY: yes shared

R1-R7

Motion by _____, second by _____,

Roll Call

MT SK DL GM GS LW TJC

PERSONNEL RESOLUTIONS P1-P10

P1. RESOLVED upon the recommendation of the Superintendent, that the Rochelle Park Board of Education approve the following personnel for the positions listed in conjunction with a summer programs to run during the month of July 2018.

Christina Durcan - PreK Teacher	\$ 310.40 per diem (not to exceed 4 days)
Christine Horohoe Pre K Teacher	\$ 310.40 per diem (not to exceed 4 days)
Daniela Barbieri- Pre K Teacher	\$ 310.40 per diem (not to exceed 8 days)
Nancy D'Addezio-Gomez- Special Education Aide	\$19.80 per hour (not to exceed 56 hours)
Vernisse Molina- Special Education Aide	\$19.80 per hour (not to exceed 56 hours)
Jennifer Pinto- Special Education Aide	\$19.80 per hour (not to exceed 56 hours)
Mary Monnachio- Special Education Aide	\$19.80 per hour (not to exceed 56 hours)
Maria Vitiello -Special Education Aid	(Pending Criminal History Review)
	\$19.80 per hour (not to exceed 56 hours)
Cara Serpineto- Special Education Aid	\$22.00 per hour (not to exceed 56 hours)

Colleen Gerber Substitute Special Education Aid \$19.80 per hour as needed
Nalinikumari Balakrishnan Substitute Education Aid \$19.80 per hour as needed

P2. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:

Mrs. Kobylarz to attend “Regional Training on Certificated Staff” in Morristown on July 10, 2018 at no cost to the board

Mrs. Gutkowski, Ms. Fernandes, Mrs. Kim, and Ms. Gallagher to attend “ IMSF Comprehensive Orton Training” on July 23-27, 2018 at a cost to the district of \$1,175.00 per registration.

Mrs. Hamilton to attend “ IMSF Comprehensive Orton Training” on August 13-17, 2018 at a cost to the district of \$1,175.00 for registration.

P3. RESOLVED upon the recommendation of the Superintendent, that the Rochelle Park Board of Education approve the following personnel in conjunction with the summer enrichment program, effective July 2, 2018 to August 10, 2018, to work up to 3 1/4 hours per day as scheduled, (no benefits).

Substitute Teachers \$32.00 per hour

Ms. Mallon
Mrs. Cahill
Mrs. Roman

P4. RESOLVED: that the Board of Education approves the following people for the length of time stated over the summer of 2018 at their per diem.

Vanessa Aiello 4 additional days
Sheryl Meyers up to 4 days

POLICY #4211 HIRING- NON-CERTIFIED PERSONNEL

***P5- RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the following personnel appointments and rates for the 2018-2019 school year.**

Supply Clerk- Debra Pinto \$15.20 per hour

Café/ Playground Assistants

Vilma Barrios \$11.75 per hour
Lorraine Jakubik \$11.75 per hour
Phyllis Mocera \$11.75 per hour
Suzanne Rychlak \$11.75 per hour
Mary Pichardo \$11.75 per hour
Debra Pinto \$11.75 per hour

P6. RESOLVED: that on the recommendation of the Superintendent, the Rochelle Park Board of Education appoints the following personnel for the 2018-2019 school year, per the attached contract.

Cara Hurd- Director of Curriculum & Instruction -\$114,570.00 (4/5 pro-rated)
Ellen Kobylarz Secretary to the Superintendent and Board of Education-\$82,996.00
Brian Cannici- Principal 115,472.00 (pro-rated)

P7. RESOLVED: that the Board of Education accept with regret, Brian Cannici’s resignation from the Rochelle Park School District effective July 23, 2018. We wish you much luck and happiness in your new position.

P8. RESOLVED: upon the recommendation of the Superintendent, that the Board of Education approves the substitute school custodian pay schedule for the 2018-2019 school year as \$14.00 per hour.

P9. RESOLVED: upon the recommendation of the Superintendent, that the Board of Education approves the following individuals as P/T custodial/maintenance help at a rate of \$14.00 per hour for the 2018-2019 school year.

Mari Lou LaCap

P10. RESOLVED: upon the recommendation of the Superintendent, that the Board of Education approve Alyssa Nguyen as a Summer Enrichment Volunteer for 2018, pending fingerprints.

P1-P10

Motion _____, Seconded _____,

Roll Call

MT SK DL GM GS LW TJC

FINANCE AND INSURANCE-RESOLUTIONS F1-F9

Upon the recommendation of the Business Administrator to the Superintendent:

F1. RESOLVED: that the Rochelle Park Board of Education approves the May 2018 payroll as follows:

Payroll

Month May

Fund	Gross Payroll	Employer Share of Social Security	Employer DCRP Contribution	Total Payroll Expense
Fund 10	502,444.82	6,253.09	615.44	511,383.35
Fund 20	0	-		0
Fund 30	-			-
Fund 61	15,377.52	1,176.38		16,553.90
				-
Total	\$ 519,622.34	\$ 7,699.47	\$615.44	\$527,937.25

F2. RESOLVED: that the Rochelle Park Board of Education approve the additional May 2018 Bill List as attached and listed below:

A. General - Fund 10	\$19,661.71
B. Federal Grant – Fund 20	0
C. Referendum Account-Fund 30	0
D, Cafeteria - Fund 60	0
E. Afterschool Program - Fund 61	0
TOTAL PAYMENTS FOR May	
TOTAL DISBURSEMENTS	\$19,661.71

ATTACHEMENT 1

F3. RESOLVED: that the Rochelle Park Board of Education approve the June 2018 Bill List as attached and listed below:

D. General - Fund 10	\$256,692.11
E. Federal Grant – Fund 20	\$4,944.16
F. Referendum Account-Fund 30	0
D, Cafeteria - Fund 60	\$15,917.06
E. Afterschool Program - Fund 61	\$582.03
F. Summer Enrichment- Fund 62	\$108.19
TOTAL PAYMENTS FOR May	
TOTAL DISBURSEMENTS	\$278,243.55

ATTACHEMENT 1

F4. RESOLVED: that the Rochelle Park Board of Education approves the authorization of multiple check runs in the month of June with the total to be approved at the next Board of Education Meeting to be held on June 28, 2018.

POLICY #6820 FINANCIAL REPORTS

Monthly Budgetary Line Item Status Certifications

F5. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9c) 3, as of May 31 ,2018 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Secretary & Treasurer’s Reports

F6. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary’s and Treasurer’s Financial Reports for the month of May 31, 2018. ATTACHMENT

F7. RESOLVED, that the Rochelle Park Board of Education approves the payment of \$16.00 to cover a field trip for a disadvantaged student.

F8. RESOLUTION AUTHORIZING THE ROCHELLE PARK SCHOOL DISTRICT TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH PENNSYLVANIA EDUCATION PURCHASING PROGRAM FOR MICROCOMPUTERS (PEPPM) COOP #52212PEPPM
“WHEREAS, N.J.S.A. 40A:11-11(5) et seq, N.J.S.A. 18A:18A et seq and N.J.A.C. 5:34- 7.29(c) and per Local Finance Notice No. LFN 2011-35 authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and WHEREAS, the Pennsylvania Education Purchasing Program for Microcomputers (PEPPM), hereinafter referred to as the “Lead Agency ” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; WHEREAS, on June 23 2015 the governing body of the Rochelle Park Public School District, County of Camden, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Rochelle Park Public School District Pursuant to the provisions of N.J.S.A. 40A:11-11(5), , N.J.S.A. 18A:18A et seq and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011-35 the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency. The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey. This resolution shall take effect immediately upon passage.”

F9. Approval of Food Service Management Company - Be it resolved that the Rochelle Park Board of Education accepts the Food Service Management proposal from The Pomptonian, Inc. for the food service operation for 2018-2019. The Rochelle Park Board of Education approves the contract which contains the following language regarding management fee and guarantee:

MANAGEMENT FEE / GUARANTEES

Payment to the FSMC:

- a. The SFA shall reimburse FSMC for all Reimbursable Items. The SFA shall pay to FSMC a management fee of \$1,534.00 per month for ten (10) months for a total annual management fee of \$15,340.00 Dollars (the “Management Fee”).
- b. The total of all Reimbursable Items and the allowance for FSMC’s Management Fee shall be referred to as “SFA’s Financial Obligation”.

Financial Guarantee:

- a. Guarantee Break-Even Budget: FSMC estimates that SFA’s Total Food Service Costs for the Current Year shall not exceed Gross Receipts for the Current Year for those items of revenue and expense set forth in the Projected Food Service Budget attached hereto as Exhibit A.
 Reimbursement: FSMC agrees to reimburse SFA for the amount (the “FSMC Responsibility”), b.if any, by which SFA’s actual Total Food Service Costs for the Current Year exceed Gross Receipts for the Current Year (“SFA Shortfall”).

POLICY #7510 USE OF FACILITIES

F10. RESOLVED, that the Rochelle park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities or construction activities at any time.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
Township of Rochelle Park	Field- Summerfest Concert	August 21, 2018	None
Township of Rochelle Park	Parking lot/Basketball Courts/Playground	Saturday’s June 16, 2018- November 10,	None

	Farmers Market	2018* on the contingency that all required documentation is received prior to June 16, 2018	
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F1-F10

Motion by _____, second by _____,
Roll Call

MT SK DL GM GS LW TJC

XV. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers’ list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals). The public is reminded that their remarks are being recorded.

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Each speaker’s statement will be limited to five (5) minutes in duration. The Public Forum will be limited to thirty minutes in duration.

Motion by _____, seconded by _____, to open public comment at _____ P.M.
Roll Call

MT SK DL GM GS LW TJC

Motion by _____, seconded by _____, to close public comment at _____ P.M.
Roll Call

MT SK DL GM GS LW TJC

Announcements

The next meeting will be held on Thursday, June 28, 2018 at 7:00 P.M., in the Media Center.

XIV. Executive Session Announcement (if Needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

NOW HEREOF BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so

that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ P.M.
Roll Call

MT SK DL GM GS LW TJC

Motion by _____, seconded by _____, to close Executive Session at _____ P.M.
Roll Call

MT SK DL GM GS LW TJC

Motion by _____, seconded by _____, to resume Regular Meeting Agenda at _____ P.M.
Roll Call

MT SK DL GM GS LW TJC

XV. Additional Motions:

Based on the result of conversations held by the Board in Executive Session, additional resolutions may be introduced and approved at this time.

XVI. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____ P.M.
Roll Call

MT SK DL GM GS LW TJC